



# CSU Bakersfield

Infrastructure & Support Services

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[www.csub.edu/its/infrastructure\\_and\\_support/](http://www.csub.edu/its/infrastructure_and_support/)

## Work-At-Home Software Program

Last Name	First Name	Middle Name	CSUB ID Number
Campus Extension			Department

### Terms and Conditions

- Under the Work-At-Home rights, university employees may install ***one copy*** of the covered programs on a home computer provided the employee is the primary user of that computer, and such copy must be used for work-related purposes.
- CD's for Work-At-Home installations are special CD's and are not the same CD's used to install on CSU owned computers. These CD's may not be duplicated and they come with their own installation key codes.
- Only one of each CD may be purchased (e.g.: one Windows 7 and one Windows 8, but not two of any one CD).

Signature	Date
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FEE FOR WORK-AT-HOME SOFTWARE		
<i>Software</i>	<i>Pricing</i>	<i>Check</i>
OFFICE PRO PLUS 2013	5.27	
OFFICE MAC 2011 STD	5.25	
Windows 8 Pro 64-Bit	5.26	
Windows 7 Pro 32-Bit	4.70	
Windows 7 Unlim. 64-Bit	4.41	
TOTAL ORDER=		

Bus. Unit	Account	Fund	Dept. ID	Program	Project	Class	Dept. Contact Name	Dept. Phone No.
Department PeopleSoft Chargeback Information (Required)								

Department Authorized Signature \_\_\_\_\_

<b>For Internal Use Only:</b>	
Employer: <input type="checkbox"/> CSUB	<input type="checkbox"/> CSUB Foundation
Status: <input type="checkbox"/> Faculty	<input type="checkbox"/> Staff
Receipt Funds to- "CASHNET Item code 200102"	
616003, BK001, D22010, C0023	

**Microsoft Enrollment for Education Solutions Work at Home Acceptance Form**

This acceptance form is valid for the Microsoft software products checked below, which shall be referred to collectively herein as the “Software”. Software is made available to you because California State University has purchased license coverage for the Software through its Microsoft Enrollment for Education Solutions effective January 1, 2012. California State University is ordering the right for you to use the Software for **Work-related** purposes at home under its Microsoft Enrollment for Education Solutions. **You are not licensed to use the Software at home for personal purposes.** You do not own the license or the CDs, rather you are authorized to use the Software and associated media pursuant to the terms and conditions of the licensing agreement during the licensed period starting January 1, 2012 and ending December 31, 2015. You will be required to remove the Software from your home machine immediately upon expiration of the licensed period or earlier if your employment by California State University ends. (Note to institution: Non-knowledge workers such as maintenance, groundskeepers, cafeteria and mailroom, etc. are ineligible for Work at Home rights if they were not included in the Full-Time Equivalent (FTE) employee calculation for your Enrollment for Education Solutions software order.)

Work At Home rights have been ordered by California State University for the following product(s) (referred to collectively herein as the “Software”):

- Current Office Pro Plus
- Current Office for Mac
- Current Microsoft Operating System

Please initial each statement:

- \_\_\_\_\_ I will read and abide by the license agreement(s) associated with this Software.
- \_\_\_\_\_ I understand that no technical support is provided by Microsoft in association with my work-at-home use.
- \_\_\_\_\_ I understand that no technical support is provided by the California State University in association with my work-at-home use.
- \_\_\_\_\_ I understand the minimum specifications to run the Software are listed at <http://www.microsoft.com/products>.
- \_\_\_\_\_ I will remove the Software from my home machine immediately upon the earlier of (a) expiration of the licensed period specified above or (b) the end of my employment by California State University.
- \_\_\_\_\_ I understand that I am not licensed to use the Software for personal purposes.

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Date: \_\_\_\_\_