



# Principles of Supervision Series

Unlock your leadership potential

Spring 2024

March 6 - April 17

*Coming to CSUB*  
*Join our pilot program!*



## *Managing* **PERFORMANCE**

- Establish goals and set standards
- Coach employees on performance
- Best practices for observing performance



## *Guiding & Organizing* **THE WORK**

- Delegation styles
- Time management and value-based productivity
- Supervising in a Unionized Environment



## *Evaluation and* **FEEDBACK**

- Evaluate employee performance
- Conduct effective performance reviews
- Use the feedback model and SMART goals with your team



## *Team Culture and* **RELATIONSHIPS**

- Foster and improve teamwork
- Focus your relationship-building efforts
- Promote communication by role-modeling essential skills



## *Motivation and* **ENGAGEMENT**

- Develop direct reports
- Increase employee engagement
- Personalize the approach you use to motivate employees



## *Managing* **YOURSELF**

- Improve self-awareness and self-management skills
- Address personal bias
- Discover how your personality traits impact behavior

### **Format: In-person workshop-style course**

Participants are required to attend 7 in person sessions and complete weekly prework through CSU Learn.

Email Daniel Jiménez at [djimenez49@csub.edu](mailto:djimenez49@csub.edu) with your nominations.